

Northwestern | FACILITIES MANAGEMENT

March 1, 2016

To: All Construction Contractors
From: David Stone, Associate Director
Re: Contractor Parking on Evanston Campus



The NU Parking Office has determined that effective March 7, 2016, daytime “contractor lot” parking will be limited to the following NU parking lots:

- **Engelhart Hall Lot, Foster Street and Maple Avenue**
- **East Ryan Field Lot, Central Street and Jackson Avenue**

Contractor parking passes (hang tags) will be needed in these lots. **Contractors will not be allowed to use visitor status (scratch-off hangtags and ticket-spitters) to park in other University lots. The North and South Garages, including the elevated deck north of the Segal Visitors Center will be off-limits for contractor personnel. Illegally parked vehicles are subject ticket and/or towing.** This revised parking policy may be relaxed during the Summer but is expected to be necessary during the school year for the foreseeable future.

Bus Service

NU has made arrangements to allow use of CTA Route 201, which provides direct access between the Ryan Field lot and our campus, at no cost to contractors. Buses run on approximately 20-minute intervals throughout the day.

Obtaining Permits and Passes

Parking and transit passes will be available from Project Managers via General Contractors. Personnel will need both a hangtag parking permit and a CTA pass, which will be distributed together. **There will be no cost to contractors or individual personnel for the parking and transit passes; these costs are being borne by NU.** NU reserves the right to charge a fee for replacement of a lost or stolen CTA pass.

Public Garages

In addition to the designated NU contractor parking lots, contractors may be able to use three public garages located immediately south of the Evanston campus. These are not owned or operated by NU, and use is subject to rules and regulations of the individual garages. Current parking rate is \$8/day or \$85/month. CTA 201 runs in proximity to these garages as well.